

Certified Producer Name \_\_\_\_\_

**Certified Farmers Market Load Sheet**



Date \_\_\_\_\_

Completed by (print name) \_\_\_\_\_

Telephone # \_\_\_\_\_

**Signed.** I hereby declare that this produce is brought to this market in full accord with the Direct Marketing Regulations of the California Department of Food and Agriculture, the rules of the Santa Monica Farmers Markets, and other pertinent regulations.

ANIMAL PRODUCTS	Units In	Units Sold	PROCESSED FOODS	Units In	Units Sold	VEGETABLES	Units In	Units Sold
Beef / Bison	_____	_____	dates	_____	_____	artichokes	_____	_____
cheese	_____	_____	dried fruits	_____	_____	asian veg	_____	_____
dairy	_____	_____	honey	_____	_____	asparagus	_____	_____
eggs	_____	_____	jams/preserves	_____	_____	baby veg	_____	_____
fish (attach ticket)	_____	_____	juice (orange/apples)	_____	_____	beans (all)	_____	_____
Pork / Lamb	_____	_____	nuts (specify)	_____	_____	beets/turnips	_____	_____
poultry	_____	_____	olives/olive oil	_____	_____	broccoli	_____	_____
shellfish	_____	_____	pastry/breads	_____	_____	carrots	_____	_____
<b>Section Total Sales</b>	<b>\$</b>		spreads	_____	_____	cauliflower	_____	_____
<b>CITRUS &amp; AVOCADO</b>	<b>Units In</b>	<b>Units Sold</b>	<b>Section Total Sales</b>	<b>\$</b>		celery	_____	_____
avocado	_____	_____	<b>STONE FRUITS</b>	<b>Units In</b>	<b>Units Sold</b>	eggplant	_____	_____
grapefruit	_____	_____	apricots	_____	_____	peas (all)	_____	_____
lemons/limes	_____	_____	cherries	_____	_____	peppers (all)	_____	_____
oranges	_____	_____	nectarines	_____	_____	radish	_____	_____
tangerines	_____	_____	peaches	_____	_____	squash (all)	_____	_____
other (list)	_____	_____	plums	_____	_____	zucchini	_____	_____
<b>Section Total Sales</b>	<b>\$</b>		<b>Section Total Sales</b>	<b>\$</b>		<b>Section Total Sales</b>	<b>\$</b>	
<b>FRUITS</b>	<b>Units In</b>	<b>Units Sold</b>	<b>GRAPES</b>	<b>Units In</b>	<b>Units Sold</b>	<b>GRAND TOTAL SALES AND FEES</b>		
apples	_____	_____	black grapes	_____	_____	<b>Total Sales All Items</b>	<b>\$</b>	_____
black/boysenberries	_____	_____	green grapes	_____	_____	<b>SMCFM (4.5%)</b>	<b>\$</b>	_____
blueberries	_____	_____	red grapes	_____	_____	<b>+ Legislative Fee</b>	<b>\$</b>	0.60
raspberries	_____	_____	<b>Section Total Sales</b>	<b>\$</b>		<b>CREDITS</b>	<b>Amount \$</b>	<b>Staff Initial received</b>
asian pears	_____	_____	<b>TOMATOES</b>	<b>Units In</b>	<b>Units Sold</b>	(subject to verification)		
kiwi / figs	_____	_____	cherry tomatoes	_____	_____	<b>Food Stamps</b>	<b>\$</b>	_____
melons	_____	_____	tomatoes	_____	_____	<b>WIC - in dollars</b>	<b>\$</b>	_____
persimmons	_____	_____	<b>Section Total Sales</b>	<b>\$</b>		<b>Gift Coupons</b>	<b>\$</b>	_____
pomegranates	_____	_____	<b>HERBS &amp; GREENS</b>	<b>Units In</b>	<b>Units Sold</b>	<b>Market Match</b>	<b>\$</b>	_____
<b>Section Total Sales</b>	<b>\$</b>		cabbage	_____	_____	<b>Kids Class Coupons</b>	<b>\$</b>	_____
<b>ONIONS, GARLIC, POTATOES &amp; MUSHROOMS</b>			chard	_____	_____	<b>- Total Credits</b>	<b>\$</b>	_____
	<b>Units In</b>	<b>Units Sold</b>	greens	_____	_____	<b>= Total Due</b>	<b>\$</b>	_____
garlic	_____	_____	herbs	_____	_____	<b>Payment Received</b>	<b>\$</b>	<b>#</b>
mushrooms	_____	_____	lettuce	_____	_____			
onions	_____	_____	salad mix	_____	_____	Declare restaurant sales here. Don't subtract from Total Sales		
potatoes	_____	_____	spinach	_____	_____	<b>Restaurant Sales</b>	<b>\$</b>	_____
yams/swt potatoes	_____	_____	sprouts	_____	_____	Please make checks payable to <b>CITY OF SANTA MONICA</b> <b>NO CASH PAYMENTS ACCEPTED</b>		
other (list)	_____	_____	<b>Section Total Sales</b>	<b>\$</b>				
<b>Section Total Sales</b>	<b>\$</b>		<b>FLOWERS &amp; PLANTS</b>	<b>Attach List</b>				
<b>STRAWBERRIES</b>	<b>Units In</b>	<b>Units Sold</b>	cut flowers	_____	_____			
Strawberries	_____	_____	potted plants	_____	_____			
<b>Section Total Sales</b>	<b>\$</b>		trees / firewood	_____	_____			
			<b>Section Total Sales</b>	<b>\$</b>				

Certified Producer Name EXAMPLE: JOE FARMER

Date PRINT DATE OF THE MARKET

Completed by (print name) NAME OF THE PERSON COMPLETING THIS FORM

Telephone # TELEPHONE NUMBER OF PERSON ABOVE - IN CASE OF

**Signed.** I hereby declare that this produce is brought to this market with the Direct Marketing Regulations of the California Department of Food and Agriculture, the rules of the Santa Monica Farmers Markets, and other pertinent

ANIMAL PRODUCTS	Units In	Units Sold
Beef / Bison	_____	_____
cheese	_____	_____
dairy	_____	_____
eggs	<u>20 DOZ</u>	<u>15 DOZ</u>
fish (attach ticket)	_____	_____
Pork / Lamb	_____	_____
poultry	_____	_____
shellfish	_____	_____
<b>Section Total Sales</b>	<b>\$75.00</b>	

CITRUS & AVOCADO	Units In	Units Sold
avocado	_____	_____
grapefruit	<u>200 lbs</u>	<u>150 lbs</u>
lemons/limes	_____	_____
oranges	_____	_____
tangerines	_____	_____
other (list)	_____	_____
<b>Section Total Sales</b>	<b>\$300.00</b>	

FRUITS	Units In	Units Sold
apples	_____	_____
black/boysenberries	_____	_____
blueberries	_____	_____
raspberries	<u>20 flats</u>	<u>10 flats</u>
asian pears	_____	_____
kiwi / figs	_____	_____
melons	_____	_____
persimmons	_____	_____
pomegranates	_____	_____
<b>Section Total Sales</b>	<b>\$720.00</b>	

ONIONS, GARLIC, POTATOES & MUSHROOMS	Units In	Units Sold
garlic	_____	_____
mushrooms	_____	_____
onions	_____	_____
potatoes	_____	_____
yams/swt potatoes	_____	_____
other (list)	_____	_____
<b>Section Total Sales</b>	<b>\$</b>	

STRAWBERRIES	Units In	Units Sold
Strawberries	<u>200 pints</u>	<u>150 pints</u>
<b>Section Total Sales</b>	<b>\$600.00</b>	

### INSTRUCTIONS

1. List the amount of each product you start with at the beginning of the day.

2. List the amount of product you sold for the day by unit.

3. List the total sales for each section in whole \$

**USE THIS SECTION TO TABULATE TOTALS**  
1. List the sum of the section totals here.

2. List credits you are turning in in \$.  
**optional: tabulate your totals**  
a. Total Sales x .045 + 0.60  
b. Total Credits  
c. Subtract credits from total to

3. List restaurant and wholesale sales here. **Do not subtract them from the "Total Sales All Items" line.** They should be listed in both sections. You will not be double billed.

4. If making a payment, please make all checks payable to:  
**City of Santa Monica**

VEGETABLES	Units In	Units Sold
artichokes	_____	_____
asian veg	_____	_____
asparagus	_____	_____
baby veg	_____	_____
beans (all)	_____	_____
beets/turnips	_____	_____
broccoli	_____	_____
carrots	<u>40 bnchs</u>	<u>35 bnchs</u>
cauliflower	_____	_____
celery	_____	_____
eggplant	_____	_____
peas (all)	_____	_____
peppers (all)	_____	_____
radish	_____	_____
squash (all)	_____	_____
zucchini	_____	_____
<b>Section Total Sales</b>	<b>\$70.00</b>	

### GRAND TOTAL SALES AND FEES

<b>Total Sales All Items</b>	<b>\$1,765.00</b>	
<b>SMCFM (4.5%)</b>	<b>\$79.43</b>	
<b>+ Legislative Fee</b>	<b>\$0.60</b>	
<b>Total Due</b>	<b>\$80.03</b>	
<b>CREDITS</b>	<b>Amount \$</b>	<b>Staff Initial received</b>
(subject to verification)		
<b>Food Stamps</b>	<b>\$3.00</b>	
<b>WIC - in dollars</b>	<b>\$20.00</b>	
<b>Gift Coupons</b>	<b>\$</b>	
<b>Market Match</b>	<b>\$</b>	
<b>Kids Class Coupons</b>	<b>\$</b>	
<b>- Total Credits</b>	<b>\$23.00</b>	
<b>= Payment Due</b>	<b>\$57.03</b>	
<b>Payment Received</b>	<b>\$</b>	<b>#</b>
Declare restaurant sales here. Don't subtract from Total Sales		
<b>Restaurant Sales</b>	<b>\$</b>	

Please make checks payable to  
**CITY OF SANTA MONICA**  
**NO CASH PAYMENTS ACCEPTED**